

## Title I, Part A School-Level Parent and Family Engagement Policy

**This policy describes the means for carrying out designated Title I, Part A parent and family engagement requirements** pursuant to ESSA Section 1116(c).

Each school served under this part shall jointly develop with, and distribute to, parents and family members of participating children a written parent and family engagement policy, agreed on by such parents, that shall describe the means for carrying out the requirements of subsections (c) through (f). How are parents notified of the policy in an understandable and uniform format and, to the extent practicable, provided in a language the parents can understand? How is the policy made available to the local community? How and when is the policy updated periodically to meet the changing needs of parents and the school (ESSA Section 1116[b][1])?

Rubidoux High School's parental involvement policy brings together its parents through various means in order to seek their advice and feedback on school goals and initiatives. Annually, RHS invites parents through its School Site Council, the English Learner Advisory Committee. It will be shared with these groups and posted on the school website. The policy will also be shared electronically via Q Communications. Hard copies will be provided upon request. The policy describes the means for carrying out the following Title I parental involvement requirements [20 USC 6318 Section 1118(a)-(f) inclusive].

To involve parents in the Title I, Part A programs, the following practices have been established:

Parental meetings, such as ELAC and SSC, are held throughout the school year. The meetings will address a variety of school program information and will outline a process for communicating with parents throughout the year. A flexible number of parent meetings during the school year will be part of the process. During accreditation cycles, parental input is sought and incorporated through a variety of meetings opportunities.

The school convenes an annual meeting to inform parents about Title I, Part A requirements and about the right of parents to be involved in the Title I, Part A program (ESSA Section 1116[c][1]). Add details about the annual meetings in the box below:

Parents will be offered the opportunity to participate in the planning, review and improvement of the school plan through School Site Council (SSC) and English Language Advisory Committee (ELAC). Parents may submit comments through the principal, assistant principal and /or the SSC if they are not satisfied with the school plan.

The school offers a flexible number of meetings for Title I, Part A parents, such as meetings in the morning or evening (ESSA Section 1116[c][2]). Add details about the meetings in the box below:

School information will be distributed in all major languages spoken by families of the students at the school in a timely manner. RHS will employ both English and Spanish when communicating with the parents, to the



extent possible. Meetings will be conducted in a language parents understand. As available, interpreters will be present to translate for parents at meetings conducted in English only. To the extent possible, someone will be available in the school office that communicates with parents who speak a language other than English.

The school involves parents of Title I, Part A students in an organized, ongoing, and timely way, in the planning, review, and improvement of the school's Title I, Part A programs and the Title I, Part A parent involvement policy (ESSA Section 1116[c][3]). How does the school involve parents?

Personal phone calls, emails, flyer invitations, electronic Q communications, social media, and announcements at meetings.

The school provides parents of Title I, Part A students with timely information about Title I, Part A programs (ESSA Section 1116[c](4)[A]). How does the school provide the information?

Personal phone calls, emails, flyer invitations, electronic Q communications, social media, and announcements at meetings.

The school provides parents of Title I, Part A students with an explanation of the curriculum used at the school, the assessments used to measure student progress, and the proficiency levels students are expected to meet (ESSA Section 1116[c](4)[B]). How does the school provide the information?

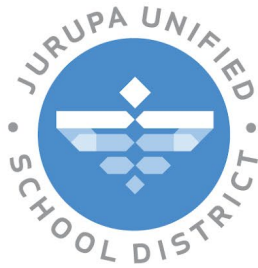
Assessment information reflecting student academic progress will be shared with parents through physical progress reports and report cards, continuously through parent accounts such as Parent Connection, formal and informal communication by staff, and printouts of standardized tests and transcripts. Student progress/assessment in relation to state assessments, ELPAC (English Language Proficiency Assessments for California) and formative site assessments will be available to parents as well.

If requested by parents of Title I, Part A students, the school provides opportunities for regular meetings that allow the parents to participate in decisions relating to the education of their children (ESSA Section 1116[c](4)[C]). How does the school provide the opportunities?

The school regularly provides opportunities via School Site Council meetings, ELAC meetings, and accreditation meetings.

The school provides Title I, Part A parents with assistance in understanding the state's academic content standards, assessments, and how to monitor and improve the achievement of their children (ESSA Section 1116[e](1)).

School administrators and teachers present information through SSC, ELAC, and Parent Empowerment meetings to assist parents in understanding the standards their children must meet and how their child's progress is evaluated. These meetings will focus on the national educational goals, the state/district standards, and the state and local assessments. The school engages Title I, Part A parents in meaningful interactions with the school. The Compact (via the Parent Handbook) supports a partnership among staff, parents, and the community to improve student academic achievement.



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The school provides Title I, Part A parents with materials and training to help them work with their children to improve their children's achievement (ESSA Section 1116[e][2]).

Resources and opportunities provided by the Parent Resource Center, Parent Empowerment Meetings, and Outreach Specialist provide parents with trainings to better understand college and career expectations, community resources, etc.

With the assistance of Title I, Part A parents, the school educates staff members in the value of parent contributions, and in how to work with parents as equal partners (ESSA Section 1116[e][3]).

Accreditation process informs staff members of the importance in working with all stakeholders to meet the diverse needs of our students and families. Professional development and presentations offered by District and County offices also inform us how to address the needs of students from diverse backgrounds and at-risk students.

The school coordinates and integrates the Title I, Part A parental involvement program with other programs, and conducts other activities, such as parent resource centers, to encourage and support parents in more fully participating in the education of their children (ESSA Section 1116[e][4]).

The Parent Resource Center and its Outreach Specialist regularly plans opportunities for parents to better understand the resources available to them at the local and state levels. Additionally, the school Outreach Specialist assists parents with referrals to mental health and alternative supports as needed. The site's Mental Health Counselor and Guidance Coordinators also refer students/families to qualifying services.

The school distributes information related to school and parent programs, meetings, and other activities to Title I, Part A parents in a format and language that the parents understand (ESSA Section 1116[e][5]).

Information is distributed via the school website, school marquee, flyers, phone tree, emails, and Q communications.

Please attach the School-Parent Compact to this document.

This policy was adopted by the (Rubidoux High School) on (11/2/2020) and will be in effect for the period of (August 2020-May 2021).

The school will distribute the policy to all parents of students participating in the Title I, Part A program on, or before: (11/9/2020).

Alicia Heimer

**Signature of Authorized Official**